



Consolato d'Italia
Adelaide

SCHENGEN VISA - BUSINESS, CONFERENCE, SPORT, COMPETITION

Documents Required for a Visa Application

- B.1 Printed and filled Visa application form (click [here](#)) including one recent passport-size photo on white background (click [here](#) for specification)
- B.2 Proof of residence
- B.3 Passport or other accepted travel document valid for at least three months after visa expiry date (+photocopy of pages with photo and personal details and pages with previous Schengen Visas)
- B.4 Proof of Australian visa status – current VEVO (Visa Entitlement Verification Online – click [here](#)).
- B.5 Reservation of return (from Adelaide into Schengen area and back), with proof of transport showing entry to/exit from Italy. Please include detailed itinerary of the whole trip
- B.6 Proof of accommodation in Europe, such as a hotel reservation or a [letter of invitation/accommodation](#)
- B.7 Proof of sufficient financial means (bank statements for the last three months);
- B.8 Travel insurance including Table of Benefits: minimum coverage of €30,000 for emergency hospital and repatriation expenses valid in all Schengen countries and for the whole duration of the stay in the Schengen area
- B.9 Official invitation letter from a firm, host organization, educational establishment or other authority to attend meetings, conferences or events, containing detailed information concerning:
 - address and contacts of the inviting entity;
 - name and position of the countersigning person;
 - purpose and duration of stay;
 - person or entity who will bear the travel and living costs (if applicable);
- B.10 Documents proving the applicant's employment status in the company (i.e. contract, pay-slips for three months period).



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ADDITIONAL REQUIREMENTS FOR TRAVELLING WITH MINORS

If minors travel **with both** their legal guardians:

- (1) Copy of original birth certificate of the minor issued by the responsible authority translated into English and signed by a Justice of the Peace.
- (2) [Financial guarantee](#) signed before a Justice of the peace together with bank statement transactions list of the last 3 months

If minors travel **with one** of their legal guardians:

- (1) Consent of the parental authority or legal guardian not travelling with the minor must be provided through a notarised certificate (Justice of the peace) or a [form](#) signed at the consulate;
- (2) Photocopy of passport of the authorizing parental authority or legal guardian(s);
- (3) Copy of original birth certificate of the minor issued by the responsible authority translated into English
- (4) [Financial guarantee](#) signed before a Justice of the peace together with bank statement transactions list of the last 3 months

If minors travel **without** their legal guardian(s):

- (1) consent of parental authority (both parents) or legal guardian(s) either through a notarised certificate (Justice of the peace) or a [form](#) signed at the consulate;
- (2) photocopy of passport of parental authority or legal guardian(s);
- (5) (3) copy of original birth certificate of the minor issued by the responsible authority translated into English
- (6) [Financial guarantee](#) signed before a Justice of the peace together with bank statement transactions list of the last 3 months

MOREOVER

If only one parent has legal guardianship of the minor, the relevant court documents must be provided;

If one of the parents is deceased, death certificate (accompanied by English or Italian translation) must be provided