



SCHENGEN VISA - Harmonized Documents Checklist

PLEASE MAKE SURE YOU **NUMBER AND ORDER YOUR DOCUMENTS**
BEFORE SUBMITTING YOUR APPLICATION TO THE CONSULATE OF ITALY IN ADELAIDE

A	GENERAL REQUIREMENTS/TOURIST VISA	CHECK
1	Proof of residence (+ photocopy)	☐
2	Printed and filled Visa application form (click here)	☐
3	One recent passport-size photo (click here for specification)	☐
4	Passport or other accepted travel document valid for at least three months after visa expiry date (+photocopy of pages with photo and personal details and pages with previous Schengen Visas)	☐
5	Proof of Australian visa status – current VEVO (Visa Entitlement Verification Online – click here).	☐
6	Reservation of return or round ticket (from Adelaide into Schengen area and back), with proof of transport showing entry/exit in Italy. Please include detailed itinerary of the whole trip	☐
7	Proof of available lodging in Europe: • hotel/accommodation booking for the whole period under the name of the applicant (same as in passport) or alternatively • proof of sponsorship (such as invitation from host – click here)	☐
8	Proof of economic means of support including Australian bank statement, transactions list of the last 3 months showing the applicant's name (same as on passport) Minimum amounts required 1 – 5 days = 269.90 euros per day 6 – 10 days = 44.93 euros per day 11 – 20 days = 36.67 euros per day Over 20 days = 27.89 euros per day	☐
9	Travel insurance policy including Insurance Table of Benefits: minimum coverage of €30,000 for emergency hospital and repatriation expenses, valid in all Schengen countries and for the whole duration of the stay in the Schengen area	☐
10	PAYMENT BY DEBIT CARDS (no contactless, no apple pay) or CASH (exact amount only)	☐

B	ADDITIONAL REQUIREMENTS FOR TRAVELLING WITH MINORS	CHECK
1	If minors travel <u>without</u> their legal guardian(s): (1) consent of parental authority (both parents) or legal guardian(s) either through a notarised certificate (Justice of the peace) or a form signed at the consulate; (2) photocopy of passport of parental authority or legal guardian(s); (3) copy of original birth certificate of the minor issued by the responsible authority translated into English	☐
2	If minors travel <u>with one</u> of their legal guardian(s): (1) consent of the parental authority or legal guardian not travelling with the minor must be provided through a notarised certificate (Justice of the peace) or a form signed at the consulate; (2) photocopy of passport of the authorizing parental authority or legal guardian(s); (3) copy of original birth certificate of the minor issued by the responsible authority translated into English	☐
3	If only one parent has legal guardianship of the minor, the relevant court documents must be provided;	☐
4	If one of the parents is deceased, death certificate (accompanied by a translation in English or Italian) must be provided	☐
5	Financial guarantee signed before a Justice of the peace together with bank statement transactions list of the last 3 months	☐

C	ADDITIONAL REQUIREMENTS FOR BUSINESS, CONFERENCE, CULTURAL, RELIGIOUS OR POLITICAL EVENT	CHECK
1	Official invitation letter from a firm, host organization, educational establishment or an authority to attend meetings, conferences or events, containing detailed information concerning: • address and contacts of the inviting entity; • name and position of the countersigning person; • purpose and duration of stay; • person or entity who will bear the travel and living costs (if applicable); The letter shall be sent by the inviting organization via email to adelaide.visti@esteri.it	☐
2	Documents proving the applicants employment status in the company (for example, contract, pay-slips for three months period).	☐

D	ADDITIONAL REQUIREMENTS FOR MEDICAL TREATMENT	CHECK
1	A certificate from a medical doctor and/or a medical institution advising that the treatment is necessary;	☐
2	An official document from the receiving medical institution confirming that it can perform the specific medical treatment, an estimation of costs and an indication that the patient will be accepted accordingly;	☐
3	proof of prepayment or sufficient financial means to pay for the medical treatment and related expenses.'	☐

E	ADDITIONAL REQUIREMENTS FOR “DIGITAL NOMADS”/REMOTE SALARIED EMPLOYMENT	CHECK
1	Proof of being a highly qualified worker in that specific field certified by one of the following: a) Bachelor degree (or higher) or a high professional qualification of at least three years b) High professional qualification of at least five years (if self-employed: trade/business license/registration and tax assessment for the last five years; if employed: contract, 2 pay slips per year and employer letter with details of experience achieved, starting and ending date) c) If the applicant holds one of the professions listed here – the qualification must be assessed by the competent Italian authorities before submission of visa application d) If the applicant is a manager or specialist in ICT, three years professional qualification certificate	☐
2	Only for remote salary employed: proof of remote employment contract with indication of role, date of employment, salary (not less than EUR 33,000/year); letter from the employer accompanied by photo ID declaring absence of conviction against him/her in the last five years as per article 22 (5b) of Italian legislative decree n.286/1998	☐
3	Proof of yearly income of at least EUR 25,500	☐